

Q15 Covid-19 Health & Safety Policy

Quorum 15 has been working with its global partners in London (The Walbrook Club), New York (The Union League Club), Boston (The Boston College Club), Hong Kong (The Island Shangri-La) and Sydney (The Fullerton Hotel), to ensure that all of our venues have measures in place to optimise the health, safety and wellbeing of our members, when hosting Q15 events.

We have now received written confirmation from each of the above venues and are satisfied with the measures that have been put in place, which include:

- Disinfecting high traffic surfaces more often
- Sanitizing stations in prominent areas with signage promoting hand washing
- Daily briefing and precautionary training for employees
- Encouraging sick employees to stay home and alerting management of symptoms right away
- Provision of hand sanitisers across all public areas, dining outlets and meeting and event spaces
- Provision of Novel Coronavirus information to guests and employees

There is currently a natural reluctance to engage in larger meetings and conferences at this unsettling time. For 12 years our single-table format, has allowed us to build consensus and drive change in a single meeting of c. 15 members. To further reassure our members, with immediate effect all Quorum 15 global events will feature:

- **A no shake-hands policy** for members, moderators, guests and staff
- The provision of **audio conferencing at each venue**, which will be made available to members unable to attend the physical meetings, especially those members needing to travel from another city or country.

NOTE: Members wishing to use the dial-in facilities will need to confirm that they will access the audio conference from a quiet room with a non-recorded telephone line in order to conform to our Chatham House Rule policy.

For further information please contact info@quorum15.com

Yours truly,



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